West Bay Users Group

24th February 2016

Minutes

Present: Lucie, Danny, Tony, Phil, Edny, Christina

1. Minutes of previous meeting: Proposed by Tony, Seconded by Phil
2. Trust update: The License to Occupy still hasn’t been signed. Lucie will ask Derek to send the CAD file to Danny to get completed plan finished. A new member has offered to make a website.
3. The Workshop: The doors are finished and the partition is up with plasterboard on one side. The Battery Store roof is now fixed and the Boat Club have moved in. It needs a warning sign for the asbestos roof. Tony will look for one.
4. Toilets: Edny will contact the Bridge Liaison office to find out about getting one of the containers when construction comes to an end. Lucie will chase Bill about the next steps for the septic tank. Phil will get the paperwork from Jim with the quotes for Portakabins.
5. Electricity: Trevor has suggested that the outside plugs on the wall could have the plug-in meters that are used in campsites. Anyone wanting to use electricity would pay Tony a deposit for a meter and pay for the usage to get their deposit back. It was agreed that this would be a cheap and flexible option to start off with and we could re-assess if it involved a lot of extra paperwork and cash-handling for Tony. Edny will ask Gavin Foster and Danny will ask Simon Tate to come down and have a look at the current system to help us put together a full proposal for costing.
6. The Compound: We need to make a plan for what can go in there next season. Tony will do an audit of everything in there at the moment. Edny will ask his neighbor to take aerial photos .
7. The carpark/fenced area: Henceforth to be called the North Enclosure! Felling of small overhanging trees is on-going. The Boat Club’s blue container will be uplifted in the next week. There have been several requests from local residents for storage space at the Harbour and it was agreed that if the Trust could buy the various huts/containers that belong to the Boat Club and the Rowing Club, when they are surplus to requirements, they could be positioned on bases made from the telegraph poles at the back of the North Enclosure and rented out as storage spaces. A low-loader could be hired to move them on the same day. Phil will check whether the Boat Club would like to do this and, if so, when they think the two blue containers would be ready to move and Edny will check with the Rowing Club.
8. Upcoming works and maintenance: Tony will buy bitumen to fix the outboard store roof and will then be able to look at guttering for both the outboard store and the Workshop. Lucie will order 25 litres of the algae remover that the Boat Club used last year. Tony will ask Frank about making a noticeboard. Tony will get quotes for replacing the broken windows in the Workshop and go ahead with getting them fixed. Christina will give Frank and Tony a £200 advance each for ongoing maintenance items and they will fill in a form with receipts each month.
9. Group reports:

* Boat Club: Jim George has resigned from WBUG and his replacement will be voted on at the next meeting.
* Rowing Club: There will be a wine-tasting fundraising evening at the Community Centre on the 16th April

1. Harbour Manager’s report: The metal scrap has been removed. Tony needs a list of non-Boat Club members who have boats at the Harbour so he can contact them if there is any problem. Lucie will get one for him and will also find out about First Aid training and get a First Aid Kit. Tony will use his own phone for Harbour Manager business and the Sim card can be taken out and put in another phone if he goes on holiday.
2. Financial report: Reminder letters have been sent out to anyone who hasn’t yet paid their Facility Fees. Christina will add Tony’s phone top-ups to his monthly expenses.
3. AOB: None
4. Next meeting: Wednesday 16th March and Wednesday 6th April at 7pm.